



## GRANT COUNTY SCHOOLS

204 Jefferson Avenue  
Petersburg, WV 26847  
304-257-1011/FAX 304-257-2453

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### JOB DESCRIPTION

#### JOB TITLE: Homebound Teacher

##### Qualifications:

- WV Professional Teaching Certificate or Substitute Permit
- Additional Minimum Requirements: Applicants who have recent unsatisfactory evaluations will not be considered eligible for consideration; applicants who demonstrate unsatisfactory interview performance are not eligible for consideration; and, applicants who receive unfavorable reference recommendations will not be eligible for consideration.
- Additional Minimum Requirements for Applicants Not Currently Employed: Applicants who have been dismissed or who have had their contracts non-renewed for cause by another school district are not eligible for consideration;
- The ability to perform the job duties and responsibilities of the position as contained in the Job Description, with or without reasonable accommodation

**Reports to:** Director of Student Services

##### Job Summary:

A teacher of the homebound provides instructional services to eligible students who cannot attend school because of hospitalization, physical/medical impairment or other qualifying circumstances. Responsible for working with representatives of the district and schools to ensure appropriate services are provided to each individual student.

##### Duties/Responsibilities (in addition to Teacher Job Description):

- Delivers instructional services to homebound students and coordinates these services with teachers from the students' school
- Receives textbooks and other teaching support materials from the home school and delivers these materials to the assigned students
- Meets with assigned students on a regular basis as assigned
- Maintains appropriate records dealing with assignments and shares this information with school representatives
- Develops student progress reports as directed
- Participates in Individualized Education Planning (IEP) meetings as appropriate
- Develops a working relationship with students' parents/guardians in assigned area of responsibility
- Drives to and from district sites, students' homes and other agencies to provide services
- Implements programs of study
- Fosters a climate conducive to learning
- Utilizes instructional management systems models that increase student learning
- Monitors student progress towards mastery of instructional goals and objectives
- Communicates effectively within the educational community, and with parents on a regular basis
- Meets professional responsibilities
- Demonstrates competency in the knowledge and implementation of technology standards

##### Other duties:

- As assigned by Director

